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Overview

- Membership
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- Methodology and Way Ahead

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Membership

- **Dr. Nancy Dickey**
- **Dr. George Anderson**
- **Dr. Dennis O’Leary**
- **Dr. Clifford Lane**
- **Dr. Gregory Poland**
- **Dr. Robert Frank**

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Charge to the Board

- Tasked on February 25, 2013 by the Acting Under Secretary of Defense (Personnel and Readiness)
- Constrained fiscal environment within DoD has effected travel expenditures and the ability to attend and fund meetings and conferences
- Review the full spectrum of continuing health education options
 - Offer recommendations on how to reduce training costs while maintaining requirements for licensure, proficiency, and life-long learning

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Meetings

- **June 11, 2013**
 - Kick-off teleconference
 - Reviewed Terms of Reference
 - Established Way Ahead

- **Next Meetings**
 - June 2013 (in conjunction with DHB meeting)
 - In-person meeting at USUHS TBD

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Methodology and Way Ahead

- Review DoD- and Service-specific health care professional requirements
- Conduct literature searches on the effectiveness of in-person vs. distance learning
- Engage SMEs
 - Professional organizations
 - Universities and educators
 - SMEs in continuing education
- Target Board decision brief for early 2014

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Questions?

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Back Up Slides

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Tasking to the Board

- DoD is operating under a severely constrained fiscal environment and is looking for solutions to reduce costs.
 - Improve efficiency and reduce costs within continuing health education
 - Ask the DHB to review the full spectrum of health education options and offer recommendations on how to innovatively reduce training expenditures while ensuring that our health professionals continue to meet their annual requirements for proficiency, licensure, and life-long learning.
 - Advise military and civilian health professionals how to achieve CHE without travelling or with as little travel expenditures as possible.

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DEPUTY SECRETARY OF DEFENSE
1010 DEFENSE PENTAGON
WASHINGTON, DC 20301-1010

SEP 29 2012

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Implementation of Conference Oversight Requirements and Delegation of Conference Approval Authority

On May 11, 2012, the Office of Management and Budget (OMB) issued a memorandum to promote further efficiency and cost consciousness in the Federal government's operations. OMB's memorandum established new requirements in a number of areas, including travel and conferences. This direction was initially implemented by a Deputy Secretary of Defense memorandum dated June 3, 2012. The sections of that memorandum that deal with conferences are hereby cancelled. Even with the Department's steadfast efforts to be an excellent steward of taxpayer dollars and our continuing implementation of the Secretary's Efficiencies Initiative and President Obama's Campaign to Cut Waste, we must do more to ensure that conference policies and controls are in place to prevent waste, duplication, and abuse. OMB's memorandum requires specific actions by each executive department and agency to increase scrutiny of conference spending and elevate approval authority for conference hosting and attendance. The intent of these requirements is not to negatively impact operations critical to the day-to-day execution of our national security mission, but rather to ensure that conferences the Department sponsors are executed in a responsible manner and that we are prudent when sending personnel to conferences hosted by others, to include validating that a conference is a necessary and cost-effective way to achieve a particular mission objective.

In recognition of DoD's unique size and complexity, I am implementing a tiered approval structure to assist me in carrying out my conference oversight responsibilities. This structure builds upon the existing foundation of trust and accountability already in place for senior civilian and military leaders, who have responsibility for billions of taxpayer dollars and hundreds of thousands of our service members lives. It calls on them to assist with the proper administration and oversight of all conferences, including conferences that the Department hosts and those that DoD personnel attend. While the Secretary and I remain accountable for all of the Department's conference related activities, a small set of the Department's senior leaders will have the authority to approve and grant waivers in exceptional circumstances, as required by the OMB memo, for any conference with a total cost to the Department above \$500,000. These officials will also act as the approval authorities for all conferences, regardless of total cost, that involve a co-