**OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE
HEALTH AFFAIRS**
SKYLINE FIVE, SUITE 810, 5111 LEESBURG PIKE
FALLS CHURCH, VIRGINIA 22041-3206

TRICARE
MANAGEMENT
ACTIVITY

MAR - 6 2008

MEMORANDUM FOR DIRECTORS, TRICARE MANAGEMENT ACTIVITY

SUBJECT: Update to Using Digital Signature when Sending Electronic Mail

This memorandum implements the recent Department of Defense (DoD) requirement on the use of digital signature for e-mail, and is in addition to my memorandum of June 13, 2007, "Use of Digital Signature on TRICARE Management Activity (TMA) Official Electronic Mail (e-mail)."

Users with e-mail accounts on TMA networks must digitally sign all e-mail that has embedded hyperlinks (e.g., Uniform Resource Locator links to a Web location such as http://...) or contains any attachments whether the e-mail is official or not. System-generated e-mails that cannot be digitally signed should not include a hyperlink or an attachment. In addition, network security awareness training will be updated and provided to all users by the Network Operations Directorate. Users must complete the new training before July 14, 2008.

Use of DoD Public Key Infrastructure (PKI) digital signature increases our confidence that e-mails with attached files or embedded Web links are safe to open and protects against threats to our information systems and the data they contain.

It is important that supervisors ensure that their employees are informed of the requirement and that all users understand and comply.

My contact for PKI policy is Mr. Daniel Brooks, at *Daniel.Brooks@tma.osd.mil*, or (703) 681-6867.

[Signed]

Elder Granger
Major General, MC, USA
Deputy Director