

PRIVACY IMPACT ASSESSMENT (PIA)

PRESCRIBING AUTHORITY: DoD Instruction 5400.16, "DoD Privacy Impact Assessment (PIA) Guidance". Complete this form for Department of Defense (DoD) information systems or electronic collections of information (referred to as an "electronic collection" for the purpose of this form) that collect, maintain, use, and/or disseminate personally identifiable information (PII) about members of the public, Federal employees, contractors, or foreign nationals employed at U.S. military facilities internationally. In the case where no PII is collected, the PIA will serve as a conclusive determination that privacy requirements do not apply to system.

1. DOD INFORMATION SYSTEM/ELECTRONIC COLLECTION NAME:

Electronic Biomedical Research Application Portal (eBRAP)

2. DOD COMPONENT NAME:

Defense Health Agency

3. PIA APPROVAL DATE:

07/26/24

Medical Research and Development Command

SECTION 1: PII DESCRIPTION SUMMARY (FOR PUBLIC RELEASE)

a. The PII is: (Check one. Note: Federal contractors, military family members, and foreign nationals are included in general public.)

- | | |
|---|--|
| <input type="checkbox"/> From members of the general public | <input type="checkbox"/> From Federal employees |
| <input checked="" type="checkbox"/> from both members of the general public and Federal employees | <input type="checkbox"/> Not Collected (if checked proceed to Section 4) |

b. The PII is in a: (Check one.)

- | | |
|---|---|
| <input type="checkbox"/> New DoD Information System | <input type="checkbox"/> New Electronic Collection |
| <input type="checkbox"/> Existing DoD Information System | <input type="checkbox"/> Existing Electronic Collection |
| <input checked="" type="checkbox"/> Significantly Modified DoD Information System | |

c. Describe the purpose of this DoD information system or electronic collection and describe the types of personal information about individuals collected in the system.

Electronic Biomedical Research Application Portal (eBRAP) is a web-enabled capability for the Office of Congressionally Directed Medical Research Programs (CDMRP), its supporting agencies, and its contractors to electronically receive, process and manage functional biomedical research proposal pre-application and full proposal application processing and management system which automates many of the CDMRP's business processes. The research proposal pre-applications and full proposal applications received, processed, and managed by eBRAP are forwarded to the peer and programmatic reviewers' systems and to Electronic Grants System (EGS) for long-term storage and use by the CDMRP and other USAMRMC offices.

The Personally Identifiable Information (PII) collected for procurement actions is necessary for the execution of research funding requests by research institutions and includes: applicant's demographics, employment information, and education information. Select information including name of institution, name of investigator, and amount of award are made public upon award.

eBRAP is the front-end interface the public to the Electronic Grants System (EGS), the US Army Medical Research and Development Command (USAMRDC) restricted back-end data repository for managing awards. eBRAP Database uses PostgreSQL and is housed on government-furnished equipment at the CloudHQ data center under the control of General Dynamics Information Technology, Inc (GDIT).

d. Why is the PII collected and/or what is the intended use of the PII? (e.g., verification, identification, authentication, data matching, mission-related use, administrative use)

The collected PII is used for mission-related purposes to support the management of awards such as grants and contracts; for identification, verification, and authentication purposes to establish an account in eBRAP and to match individuals with their records in eBRAP.

e. Do individuals have the opportunity to object to the collection of their PII? Yes No

(1) If "Yes," describe the method by which individuals can object to the collection of PII.

(2) If "No," state the reason why individuals cannot object to the collection of PII.

Individuals have an opportunity to object to the collection of their PII when asked to enter it in eBRAP. A person may elect not to submit an application if they do not wish to have their information collected.

f. Do individuals have the opportunity to consent to the specific uses of their PII? Yes No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

Individuals have an opportunity to consent to the specific uses of their PII when they are asked to enter it in eBRAP, Privacy Advisory is

provided to the applicant on the eBRAP home page.

g. When an individual is asked to provide PII, a Privacy Act Statement (PAS) and/or a Privacy Advisory must be provided. (Check as appropriate and provide the actual wording.)

- Privacy Act Statement Privacy Advisory Not Applicable

The following is provided to the applicant on the eBRAP home page:

Authorities: Section 113, Title 10, United States Code: Secretary of Defense Federal Acquisition Regulations Part 4.5.

Purposes: The information is used for the selection of qualified proposals submitted by applicants and research award selection. To audit user access ensuring only authorized users are granted access to the information.

Routine Uses: The information requested may be disclosed to qualified reviewers and staff assistants as part of the proposal review process, funding decisions, or the administration of research awards; or to other government agencies for comparison of funded research. eBRAP does not share information with any private organizations and does not collect information for commercial marketing.

Disclosure: Submission of the information is voluntary. Failure to provide full and complete information, however, may reduce the possibility of receiving a research award.

h. With whom will the PII be shared through data/system exchange, both within your DoD Component and outside your Component?

(Check all that apply)

Within the DoD Component

Specify.

CDMRP and USAMRDC Government personnel and contractors supporting the business operations system

Other DoD Components (i.e. Army, Navy, Air Force)

Specify.

Other Federal Agencies (i.e. Veteran's Affairs, Energy, State)

Specify.

State and Local Agencies

Specify.

Contractor (Name of contractor and describe the language in the contract that safeguards PII. Include whether FAR privacy clauses, i.e., 52.224-1, Privacy Act Notification, 52.224-2, Privacy Act, and FAR 39.105 are included in the contract.)

Specify.

General Dynamics Information Technology, Inc. Contractor personnel accessing the data complete required training. The contractors sign a non-disclosure statement attesting to maintaining the confidentiality of the PII. The contract includes a compliance statement which requires the support contractor to implement and maintain DOD regulations, policies, and procedures related to security safeguards.

Other (e.g., commercial providers, colleges).

Specify.

i. Source of the PII collected is: (Check all that apply and list all information systems if applicable)

Individuals

Databases

Existing DoD Information Systems

Commercial Systems

Other Federal Information Systems

The applicant and Grants.gov system are the sources of the PII collected in eBRAP.

j. How will the information be collected? (Check all that apply and list all Official Form Numbers if applicable)

E-mail

Official Form (Enter Form Number(s) in the box below)

In-Person Contact

Paper

Fax

Telephone Interview

Information Sharing - System to System

Website/E-Form

Other (If Other, enter the information in the box below)

System to System: Select PII is retrieved from Grants.gov system via a system-to-system interface.

Website/E-Form: <https://eBRAP.org>. Individuals create an eBRAP user account and provide PII information directly to the E-form.

k. Does this DoD Information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information must be consistent.

Yes No

If "Yes," enter SORN System Identifier

SORN Identifier, not the Federal Register (FR) Citation. Consult the DoD Component Privacy Office for additional information or <http://dpcl.d.defense.gov/>

Privacy/SORNS/
or

If a SORN has not yet been published in the Federal Register, enter date of submission for approval to Defense Privacy, Civil Liberties, and Transparency Division (DPCLTD). Consult the DoD Component Privacy Office for this date

If "No," explain why the SORN is not required in accordance with DoD Regulation 5400.11-R: Department of Defense Privacy Program.

eBRAP is not a system of records; PII is obtained and inherited from Grants.gov.

I. What is the National Archives and Records Administration (NARA) approved, pending or general records schedule (GRS) disposition authority for the system or for the records maintained in the system?

(1) NARA Job Number or General Records Schedule Authority.

GRS 1.2, item 010 (DAA-GRS-2013-0008-0007)

(2) If pending, provide the date the SF-115 was submitted to NARA.

(3) Retention Instructions.

FILE NUMBER: 206-20

DISPOSITION: Temporary. Cut off when final action is taken in the file. Destroy 3 years after cutoff.

m. What is the authority to collect information? A Federal law or Executive Order must authorize the collection and maintenance of a system of records. For PII not collected or maintained in a system of records, the collection or maintenance of the PII must be necessary to discharge the requirements of a statute or Executive Order.

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be similar.

(2) If a SORN does not apply, cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply).

(a) Cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If direct statutory authority or an Executive Order does not exist, indirect statutory authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) If direct or indirect authority does not exist, DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component must be identified.

Section 113, Title 10 USC, Secretary of Defense; Public Law 106-107, Federal Financial Assistance Management Improvement Act, Federal Acquisition Regulations Part 4.5; DoD Directive 3210.06, Defense Grant and Agreement Regulatory System (DODGAR); Memorandum from Assistant Secretary of Defense for Research and Engineering, Implementation of Women in Science, Technology, Engineering, and Mathematics, Data Collection Requirement for Department of Defense Grants and Cooperative Agreements, dated October 2, 2017.

n. Does this DoD information system or electronic collection have an active and approved Office of Management and Budget (OMB) Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information. This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

Yes No Pending

(1) If "Yes," list all applicable OMB Control Numbers, collection titles, and expiration dates.

(2) If "No," explain why OMB approval is not required in accordance with DoD Manual 8910.01, Volume 2, "DoD Information Collections Manual: Procedures for DoD Public Information Collections."

(3) If "Pending," provide the date for the 60 and/or 30 day notice and the Federal Register citation.

The information collected in this system is for research funding requests and is not considered a public information collection per DoDM 8910.01, V2, Encl 3, paragraph 8b(5).